

# Practitioner UPL Program Guide

## **Supplemental Payment Unit Contacts:**

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### **State Plan Excerpt for Practitioner UPL (Section 4.19-B, Page 8,9-9a):**

<https://dchcfp.nv.gov/Resources/AdminSupport/Manuals/MSP/Sec4/MSPSec4Home/>

#### Facility Responsibilities:

Each eligible public teaching entity will provide the following listings to the DHCFFP **no later than the fifth business day of the first month of a quarter:**

- A list of Designated Practitioners to include the Practitioner Name, Practitioner National Provider Identification number (NPI), Designation Start Date, Designation End Date (if applicable) for the prior quarter.
- A list of Designated Billing Providers to include the Billing Provider Name, Billing Provider ID, Designation Start Date, Designation End Date (if applicable) for the prior quarter.

#### DHCFFP Responsibilities:

**No later than the last business day of the first month of the quarter,** the DHCFFP will provide a separate report to each eligible public teaching entity which includes the utilization data for the services paid during the Claims Payment Period that were billed by their Designated Billing Providers and delivered by their Designated Practitioners. The public teaching entity must review the report and acknowledge the completeness and accuracy of the report **no later than the last business day of the second month** of the quarter. After receipt of this acknowledgement, the DHCFFP will approve and process the quarterly enhanced payments for each Designated Billing Provider **no later than the last business day of the last month of the quarter.** The process includes a reconciliation that takes into account all valid claim replacements affecting claims previously processed, as well as a process for recoupment of erroneous enhanced payments.

# Practitioner UPL Program Guide

## Timeline:

The timeline that follows is based upon the state plan and was created to give us a better tracking mechanism for due dates and when information will be provided by the State of Nevada as well as when information is required from the facilities.

Calculations are based on **SFY**.

- Calculations are processed after the quarter closes. Timeline below considers the processing of claims using the closed quarter.

<b>Practitioner UPL Payment Schedules</b>							
	<b>Provider List and Facility List from Facilities Due</b>	<b>DHCFP Pulls Claims Data</b>	<b>DHCFP provides Claims Report and letter/invoice to Facility</b>	<b>Facility Acknowledges DHCFP Report Complete and provides IGT</b>	<b>DHCFP Processes Payment to facility by</b>	<b>Claims Quarter – Organized by SFY</b>	<b>Payment Quarter – Organized by SFY</b>
Claims Used: April - June	5th business day of July	After the 15 <sup>th</sup> of July	Last business day of July	Last business day of August	Last business day of September	Q4	Q1
Claims Used: July - September	5th business day of October	After the 15 <sup>th</sup> of October	Last business day of October	Last business day of November	Last business day of December	Q1	Q2
Claims Used: October - December	5th business day of January	After the 15 <sup>th</sup> of January	Last business day of January	Last business day of February	Last business day of March	Q2	Q3
Claims Used: January - March	5th business day of April	After the 15 <sup>th</sup> of April	Last business day of April	Last business day of May	Last business day of June	Q3	Q4

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**Average Commercial Rate (ACR):**

The ACR is calculated by taking into account each procedure (HCPCS/CPT/CDT) code and reimbursement amount from the reported top five commercial payers to the public teaching entity, then averaged. "Commercial payers" exclude Medicare, Workers Compensation, and any other payer(s) not subject to market forces. The ACR for each procedure code is established separately for each public teaching entity every Base Period. ACR is to be completed using the standard format template which can be requested from the Supplemental Reimbursement Unit (SRU) or accessed on the forms section of the website. Once completed the ACR should be submitted to the SRU each year by the first business day in August.

Average Commercial Rate (ACR) (Top 5 Rates) Reporting	
1st Business Day of August	Using the standard format (under forms), each public teaching entity will supply the ACR each year by the first business day of August for the Base Period (Previous State Fiscal Year (SFY) July 1-June 30)

**Authority:**

Federal Guidelines for Practitioner UPL: CMS Link for Public Funds as State Share: 42 CFR 433.51 <https://www.govinfo.gov/app/details/CFR-2010-title42-vol4/CFR-2010-title42-vol4-sec433-51>

State of Nevada authority: NRS 277.180 Interlocal Contracts: <https://www.leg.state.nv.us/nrs/nrs-277.html#NRS277Sec180>